



ASENDIA
BY LA POSTE & SWISS POST

Empowering businesses to grow across borders with our e-commerce & mail solutions

Formed in 2012 as a joint venture between La Poste and Swiss Post, Asendia is one of the world's leading mail and goods shipping providers. Present in 15 countries in Europe, Asia and the USA, Asendia offers a diverse range of ecommerce and mail solutions empowering businesses to grow across-borders.

Air Transport Manager

In this position, you will be working closely with the Transport team. You will be responsible for management of the air transport providers and for maintaining Asendia's image and reputation with customers and external stakeholders.

Your tasks

- You will ensure that services provided by airlines are within Asendia's expectations
- You are responsible for assuring that new providers are correctly implemented
- Support the head of Air Conveyance with carrier management and rate negotiations
- You must ensure that all relevant systems are updated with correct rates and schedules
- All relevant daily reports should be correctly updated and shared with relevant parties
- You will support your team in their daily tasks as well as the rest of the Transport team with any day-to-day tasks as well as holidays and sickness cover
- The role also requires rotational on-call cover 24/7 and attracts an on-call premium

Your Profile

- Someone who is able to demonstrate commitment and ownership to the role as well as commitment to team working
- Be someone who is able to create, maintain and promote good working relationships
- You are honest and reliable with a strong work ethic
- You have well-developed interpersonal understanding skills as well as excellent communication skills both written and verbal
- You must be able to manage time effectively to complete workloads and remain calm under pressure to meet deadlines
- Plan, schedule and evaluate your own work

Our facts

Our mission is to excel in every interaction with our customers. Our values are trust, friendliness, ease of use and our commitment to sustainability.

- Workplace in Heathrow
- We offer modern and fair employment conditions

For further information, please contact:

HR Department
0208 897 1200

Please send your application to: recruitment.uk@asendia.com mentioning the reference number **"Asendia- ATM-319"**

Closing Date - 23.01.2019



**THE WORLD IS
YOUR ADDRESS**