



ASENDIA
BY LA POSTE & SWISS POST

Empowering businesses to grow across borders with our e-commerce & mail solutions

Formed in 2012 as a joint venture between La Poste and Swiss Post, Asendia is one of the world's leading mail and goods shipping providers. Present in 15 countries in Europe, Asia and the USA, Asendia offers a diverse range of ecommerce and mail solutions empowering businesses to grow across-borders.

Trainee Assistant e-commerce Product Manager

In this position, you are a member of the e-commerce solutions team that is responsible to manage and optimize the Asendia Goods and Returns offers.

You will support the Product Managers, explore new markets potential and support in the development of new solutions by developing the adapted marketing & sales documentation in a multi-cultural environment.

Your tasks

Support Product Managers in the daily business:

Actualization of the marketing documentation (user guides, brochures, sales presentations, marketing collaterals with the communication team) and update of the internal website.

- Product reporting
- Benchmark on market needs and SWOT analysis
- Preparation of training contents

Assist Product Managers leading projects:

- Organization project team meetings and diffusion of minutes
- Participate in Live Test for the new solution (testing the tools functionalities)
- Support cost analysis for different channels

Your profile

- Capacity of adaptation in a multicultural environment
- Solution- and result-oriented, you like to work multidisciplinary
- Strong verbal communication and presentation skills and very good team spirit
- Fluent English, written and spoken
- Business school education or Master degree, focusing in marketing and/or e-commerce

Our facts

Our mission is to excel in every interaction with our customers. Our values are trust, friendliness, ease of use and our commitment to sustainability.

- Workplace in Paris
- We offer modern and fair employment conditions

For further information, please contact:

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Please send your application to:
discovery@asendia.com mentioning the reference number **Asendia 18_15**

 **THE WORLD IS YOUR ADDRESS**